



Republic of the Philippines  
Department of Education

021.0589  
29 MAR 2021

## AUTHORITY TO TRAVEL

CONTROL NO.

169

**REGION: VII**  
**BUREAU/DIVISION/SCHOOL: NEGROS ORIENTAL**

<b>Date of Filing</b>	March 25, 2021
<b>NAME &amp; Designation</b>	<b>Ms. Katherine Y. Sedillo</b> - DEPS, Division Office <b>Ms. Gea Alonso</b> - MT 2, Sibulan District <b>Mr. Richie Naingue</b> -T-2, Sibulan District <b>Mr. Neil Ian Villegas</b> -TR, Bacong District 8
<b>Permanent Station</b>	
<b>Purpose of Travel</b>	To conduct ocular inspection and preparation of the venue for the 10-Day Workshop on the Digitization & Offline Virtual Class Session of Grade 1 MTB-MLE Literacy Lessons (K-MTB)
<b>Activity Organized/ Sponsored by</b>	DepEd, Division of Negros Oriental
<b>Period Covered</b> <i>(Inclusive of Travel Time)</i>	<b>March 29/30, 2021</b>
<b>Please Check</b>	<input checked="" type="checkbox"/> Official Business <input type="checkbox"/> Official Time
<b>Venue/Destination</b>	Plaza Maria Luisa Suites Inn, Dumaguete City All are required to observe proper health protocols
<b>Expenses Covered</b>	Travelling and other incidental expenses (subject to the usual accounting and auditing rules and regulations)
<b>Fund Source</b> <i>(Pap Code/...)</i>	School/ District MOOE
<b>Recommending Approval:</b>  <div style="text-align: center;">   <b>NILITA L. RAGAY, EdD</b>            OIC -ASDS/CID Chief         </div> Date: _____	<b>Approved:</b>  <div style="text-align: center;">   <b>SENEN PRISCILLO P. PAULIN, CESO V</b>            Schools Division Superintendent         </div> Date: <u>3/25/2021</u>